

## Before you begin

\* indicates a required field

### Eligibility

#### **The applicant must be:**

- A Fraser Coast resident
- Representing Queensland or Australia in an officially recognised National or International sporting event
- Amateur in status; and selected or qualify to participate

#### **The following are not eligible for funding assistance:**

- Masters Games competitors as these competitions are through self-nomination.
- Participants in invitational tours.

**Applicants are only eligible to receive financial assistance once in every two financial years.**

**IMPORTANT:** Please read information below to assist you in completing your application online.

### **BEFORE YOU BEGIN**

Welcome to the Fraser Coast Regional Council's online grant application service, powered by SmartyGrants.

You may begin anywhere in this application form. Please ensure you save as you go.

For queries about the guidelines, deadlines, or questions in the form, please contact us on 1300 79 49 29 during business hours or email [Grants@frasercoast.qld.gov.au](mailto:Grants@frasercoast.qld.gov.au) and quote your application number.

Click [here](#) to view the guidelines.

If you need more help using this form, download the [Help Guide for Applicants](#) or check out [Applicant Frequently Asked Questions \(FAQ's\)](#)

### **SAVING YOUR DRAFT APPLICATION**

If you wish to leave a partially completed application, press 'save' and log out. When you log back in and click on the 'My Applications' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off.

You can also download any application, whether draft or completed, as a PDF. Click on the 'Download' button at the bottom of the application navigation panel.

### **SUBMITTING YOUR APPLICATION**

You will find a 'Review' button at the bottom of the Navigation Panel. You need to review your application before you can submit it.

# 2020-21 Application Form Individual Excellence and Development Form Preview

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel. You will not be able to submit your application until all the compulsory questions are completed.

**Once you have submitted your application, no further editing or uploading of support materials is possible.**

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

***If you do not receive a confirmation of submission email then your submission has NOT been received.***

## **ATTACHMENTS AND SUPPORT DOCUMENTS**

You may need to upload/submit attachments to support your application. This is very simple, but requires you to have the documents saved on your computer, or on a zip drive, or similar. You need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time. If you are not able to upload a document, please contact us for support (see contact details above).

## **COMPLETING AN APPLICATION IN A GROUP/TEAM**

A number of people can work on an application using the same log in details as long as only one person is working at a time. Ensure you save as you go. **SPELL CHECK** Most internet browsers (including Firefox v2.0 and above; Safari; and Google Chrome) have spell checking facilities built in - you can switch this function on or off by adjusting your browser settings.

## **NAVIGATING (MOVING THROUGH) THE APPLICATION FORM**

On the right hand side of every screen, there is a box which links directly to every page of the application. Click the link to jump directly to page you want.

You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

**Please confirm that you have reviewed the guidelines for this grant and meet the eligibility criteria \***

Yes  No

**Have you been successful for funding under this program in the previous financial year? \***

Yes  No

If you received funding in the last financial year you are ineligible to apply for funding in this round.

## Applicant Information

\* indicates a required field

**Name of Applicant or Legal Guardian if applicant is under the age of 18 years \***

Title      First Name      Last Name

# 2020-21 Application Form Individual Excellence and Development Form Preview

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## **Name of Applicant if under the age of 18 years \***

Title      First Name      Last Name

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## **Date of Birth of applicant \***

Must be a date.

## **Applicant Primary Address \***

Address


Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

## **Applicant Postal Address \***

Address


Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

## **Applicant Primary Phone Number \***

Must be an Australian phone number.

## **Applicant Other Phone Number**

Must be an Australian phone number.

## **Applicant Primary Email \***

Must be an email address.

## **Applicant Primary Bank Account \***

Account Name

BSB Number      Account Number

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Must be a valid Australian bank account format.

## Event Details

\* indicates a required field

# 2020-21 Application Form Individual Excellence and Development Form Preview

Please tell us about the event that you are seeking funding to attend. As per the guidelines:

- for sporting representatives, you must be representing Queensland or Australia in an officially recognised National or International sporting championship or competition that is endorsed by the [Australian Sports Commission](#);
- for STEAM representatives, you must be representing the Fraser Coast, Queensland or Australia in an officially recognised National or International event, competition or championship.
- all applicants must be selected or qualify to participate and must provide a copy of the letter of selection.

**Name of Event: \***

no more than 30 words

**Where is the event being held \***

Within Queensland

Interstate

International

**Location:**

Address

  

**Event Start Date \***

Must be a date.

**Event End Date \***

Must be a date.

If the event is for only one day please select the same date as the Event Start Date.

**Provide a brief description of the event: \***

Word count:

Must be between 20 and 100 words.

**What is the Applicant's level of representation: \***

National

International

Single choice only

## Endorsement

**Written verification must be supplied with this application.**

**Name of organisation/official endorsing selection: \***

Organisation Name

# 2020-21 Application Form Individual Excellence and Development Form Preview

## Location of the organisation/official endorsing application \*

Address

  

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

## Phone Number of the organisation/official endorsing application \*

Must be an Australian phone number.

## Email of the organisation/official endorsing application \*

Must be an email address.

## Expenditure

Please itemise the total costs associated with attendance at the nominated event:

Please include all costs that will be incurred in the applicant participating at the event. Do not include the costs associated with other people accompanying the applicant.

Sponsorship is available as follows:

- Participation in a national or international competition within Queensland: \$150
- Participation in national or international competition interstate: \$250
- Participation in an international competition overseas: \$350

### Expenditure

\$

Expenditure	\$
Include expenses such as Travel, Accommodation, Uniform, Competition Fees.	a dollar amount

## Budget Totals

### Total Expenditure Amount \*

\$

This number/amount is calculated.

### Do you receive any other financial assistance associated with attending the nominated event? \*

Yes  No

For example sponsorship.

**Please itemise any other financial assistance being provided to the applicant for costs associated with attending the nominated event: \***

## Supporting Evidence

\* indicates a required field

**Please attach supporting documentation.**

**Please provide evidence of selection/invitation to attend \***  
Attach a file:

**Please provide evidence of expenses incurred by applicant \***  
Attach a file:

Upload as many documents as needed.

## Certification

I agree that:

- I certify that to the best of my knowledge the statements made in this application are true
- the statements made in this application are true
- if successful, I will be required to accept the terms of the grant in accordance with council requirements
- council does not accept any liability or responsibility for the event

\*

Yes